



**Town of Arlington, Massachusetts**  
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## Meeting Minutes 03/05/2007

ARLINGTON FINANCE COMMITTEE  
 MINUTES OF MEETING  
 7:30 PM O'NEILL ROOM COMMUNITY SAFETY BUILDING  
 3/5/07

### ATTENDEES:

McGaffigan	Fey	Dunn*	O'Neill*	Mahoney*
DeCoursey*	Connors	Simmons*	Bayer*	
Tosti	Foskett*	Deyst*	Ronan*	
Ferrara	Franclemont*	Jones*	Olsen*	
DuBois*	Howard*	Fanning*	Carman*	Kneeland*

\* Indicates present

VISITORS: Minuteman Tech Superintendent Bill Callahan, Minuteman Tech Assistant Superintendent Tom Markham, Minuteman Tech School Committee Member Laura Morrisette  
 MINUTES of 2/28/07 accepted as printed. Unanimous.

ART 47 MINUTEMAN TECH: Callahan, using a handout, discussed the school's FY08 budget. He said that there will be 5 fewer positions. He explained the larger budget increases. One new item is Skills USA, a budget to cover expenses for winners in state competition to go to the national competition. Others are Transportation, Heating, Business office. This year there was another enrollment drop of 50. Callahan says the school now realizes it must reintroduce itself to the 16 communities annually. Arlington is not participating in the annual fall tour for 8<sup>th</sup> graders.

Arlington is not inviting Minuteman to its orientation for 8<sup>th</sup> grade parents & students. The student/teacher ratio is under 20 for most subjects. About 1/3 of the graduates go on to a 4 yr college & another 1/3 to a 2 yr college. MM is considering reducing the number of programs.

Markham, using a handout, discussed the preliminary assessment, \$3,276,622 though the budget grew less than 4%, the assessment grew 13%. He also provided per pupil costs. The most representative figure is \$18,979. He answered many questions. A truly comparable figure for AHS which includes overhead like MM does not exist.

BUD 6 TREASURER: Finances SubCom (Carman), using a handout presented the Treasurer's budgets and showed that COLA would keep total increase (budgets 6, 7, 8) under 4%. Treasurer is studying outsourcing payroll & using a lockbox. Bilafer is continuing to do legal work for Treasurer at \$7,750. VOTED \$552,840 13,0,1.

BUD 7 POSTAGE: Anticipated postage rate increases are budgeted. VOTED \$135,160 13,0,1

BUD 12 PARKING: FY06 revenue from meters & passes was \$5,200; from fines \$447,000. VOTED \$90,766 13,0,1.

COMMITTEE: Agendas: Capital Plan 3/12, Human Services 3/12, Town Manager articles 3/14 Health Insurance 3/14, School Infrastructure 3/21, Education Budget 4/4.

RESERVE FUND BALANCE: \$350,000

Peter B Howard Secretary 3/6/07 Revised 3/7/07

cc FinCom Members, Selectmen, Town Manager, Comptroller, Library File, Town Web Site FinCom Web Site

### VOTE SUMMARY-Budgets

#	Title	Date Heard	Date Voted	Amount	Vote Unlisted votes were

					unanimous
1	FinCom	2/26	2/26	\$10,778	15-1
2	Board of Selectmen	2/26	2/26	\$343,723	
3	Town Manager	2/26	2/26	\$432,326	
4	Personnel				
5	Comptroller				
6	Treasurer	3/5	3/5	\$552,840	13-0-1
7	Postage	3/5	3/5	\$135,160	13-0-1
8	Assessors	2/26	2/26	\$286,221	
9	Legal	2/26			
10	Town Clerk	2/26	2/26	\$221,957	
11	Registrar of Voters	2/26	2/26	\$61,787	15-1
12	Parking	3/5	3/5	\$90,766	13-0-1
13	Planning	2/26	2/26	\$208,782	
14	Redevelopment Board	2/26	2/26	\$480,777	
15	Zoning Board of Appeals	2/28	2/28	\$22,296	
16	Public Works				
17	Community Safety				
18	Inspections				
19	Education				
20	Library	2/26	2/28	\$1,811,090	
21	Health & Human Services				
22	Retirement	2/28	2/28	\$6,706,719	
23	Insurance				
	Workmans Comp	2/28	2/28	\$490,000	
	Unemployment	2/28	2/28	\$100,000	
	Liability	2/28	2/28	\$300,000	
24	Reserve Fund	2/28	2/28	\$400,000	
W&S					
Rec					
Rnk					
COA					

## VO22TE SUMMARY – Articles

#	Title	Date Heard	Date Voted	Result Unlisted votes were unanimous

18	Data Processing Department Transfer	2/21	2/21	Jones to draft vote
26	Pension Funding	2/21	2/21	No action
27	Health Care Trust Funds	2/5	2/21	No action
39	Collective Bargaining			
40	Future Collective Bargaining			
41	Salary Adjustments/Elected officials			
42	Carbon Bank	2/5		No report
43	Energy manager	2/5		Carman – Belmont plan How ard-Vision 2020
36	SPED Fund			
45	Capital Budget			
47	Minuteman Tech	3/5		
48	Tow n Celebrations			
49	Committees & Commissions			
50	Miscellaneous			
51	George St Sidew alk	2/21		Need more info
52	School Facilities Working Group			
53	Sew ers			
54	Water			
56	Pension Adjustments	2/21	2/21	Favorable action
57	Transfer Retiree Health Care Funds	2/21		Tosti to draft vote
59	200 <sup>th</sup> Anniversary Committee	2/21		Need more info
61	Tow n & School Budgets	2/5		Finances Sub toinvestigate
62	Harry Barber Program			
63	Minuteman Senior Services			
64	Revaluation	2/21	2/21	\$325,000
65	Tip Fee Stab Fund			
66	Cemetery			
67	Overlay Reserve			
68	Stabilization Fund			
69	Free Cash			
72	W&S Health Insurance Offsets	2/5		Finances Sub to investigate